

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Karen Snider called the regular meeting of the City Council to order on May 6, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, David Dieness II – WWTP Superintendent, Brian Newcomb – Police Chief and other guests.

### **AGENDA APPROVAL**

#### **24-M-104**

**Motion by Iseler, seconded by Campbell to approve the agenda as presented.**

**Motion Carried.**

**PUBLIC COMMENT/VISITORS:** None

### **COMMUNICATIONS:**

1. Downtown Development Authority Meeting Minutes – April 10, 2024
2. Parks & Recreation Committee Meeting Minutes – April 16, 2024

### **CONSENT AGENDA:**

1. Regular Council Meeting Minutes – April 15, 2024
2. Special Council Meeting Minutes – April 18, 2024
3. Special Council Meeting Minutes – April 30, 2024
4. Invoices

#### **24-M-105**

**Motion by Eschenbacher, seconded by Kish to approve the consent agenda with amendments to the Special Council Meeting Minutes – April 18, 2024, and including invoices.**

**Motion Carried.**

### **REGULAR AGENDA:** (action required)

1. Public Hearing – Food Truck Ordinance No. 486

#### **24-M-106**

**Motion by Eschenbacher, seconded by White to open public hearing at 6:37 p.m.**

**Motion carried.**

City Manager presented Food Truck Ordinance No. 486.

Cory Carpenter – Asked questions on the fees & special events.

#### **24-M-107**

**Motion by Eschenbacher, seconded by Iseler to close public hearing at 6:41 p.m.**

**Motion carried.**

2. 2nd Reading & Adoption of Food Truck Ordinance No. 486

**24-M-108**

**Motion by Eschenbacher, seconded by White, to adopt proposed Food Truck Ordinance No. 486 as presented.**

**Roll Call Vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.**

**Motion carried.**

3. Light Pole Usage Request – Caro Alternative Education

**24-M-109**

**Motion by Eschenbacher, seconded by Kish to approve the Light Pole Usage Request from Caro Alternative Education to place banners on the light poles in conjunction with Operation Graduation, May 10-24, 2024.**

**Motion carried.**

4. Lawn Mowing Bid

**24-M-110**

**Motion by Eschenbacher, seconded by Kish to approve and accept the bids from Great Lakes Land Management for lawn services for City property, DDA managed property, and blight mowing services for the amount bid and authorize the City Manager to sign all necessary documents to execute the agreement.**

**Motion carried.**

5. Gas Detection Bid

**24-M-111**

**Motion by Kish, seconded by Iseler to approve and accept the bid from I&C Sales North, Inc to replace the fixed gas detection system at the Wastewater Treatment Plant for the bid amount of \$14,673.00 and authorize the City Manager to sign all necessary documents to execute the bid.**

**Motion carried.**

6. Old Police Station Parking Lot Options

**24-M-112**

**Motion by Iseler, seconded by White to approve and adopt Concept A for the proposed parking lot and direct the City Manager to proceed with the planning process.**

**Motion carried.**

7. Columbia Street Project Contract Approval/Resolution

**24-M-113**

**Motion by Eschenbacher, seconded by Iseler to approve and adopt Resolution 2024-8 to designate the City Manager as the signatory on behalf of the City of Caro for Contract Number 24-5079.**

**Roll Call Vote: Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Mayor Snider – yes.**

**Motion carried.**

8. Discussion on Engineering for Columbia Street Project

**24-M-114**

**Motion by Kish, seconded by Campbell to approve and authorize the City Manager to bid out the engineering & construction services for the Columbia Street Project.**

**Roll Call Vote: Iseler – no, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Eschenbacher – no, Mayor Snider – yes.**

**Motion carried.**

9. Caro Roadhouse Agreement Approval

**24-M-115**

**Motion by Kish, seconded by Iseler to approve and accept the agreement with the Caro Historical Society to lease the Caro Roadhouse and Museum for a period of 5 years per the terms of the contract as presented and authorize the Mayor and Clerk to sign on behalf of the City.**

**Roll Call Vote: Kish – yes, Oedy – yes, White – yes, Campbell – yes, Eschenbacher – yes, Iseler – yes, Mayor Snider – yes.**

**Motion carried.**

10. City of Caro Organizational Chart

**24-M-116**

**Motion by Iseler, seconded by Eschenbacher to approve and adopt the City of Caro Organizational Chart as presented.**

**Roll Call Vote: Oedy – yes, White – yes, Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Mayor Snider – yes.**

**Motion carried.**

11. Investment Matruing #1

**24-M-117**

**Motion by Eschenbacher, seconded by Campbell to instruct the City Treasurer to leave the funds at Independent Bank for a 119-day term at a rate of 4.95% as of May 1, 2024.**

**Motion carried.**

12. Investment Maturing #2

**24-M-118**

**Motion by Eschenbacher, seconded by Campbell to instruct the City Treasurer to leave these funds at Independent Bank for a 26-week term at a rate of 4.45% as of May 1, 2024.**

**Motion carried.**

13. Investment Maturing #3

**24-M-119**

**Motion by Kish, seconded by Campbell to instruct the City Treasurer to leave these funds at LPL Financial for a 1-year term at a rate of 5.15% as of May 1, 2024.**

**Motion carried.**

14. Investment Maturing #4

**24-M-120**

**Motion by White, seconded by Campbell to instruct the City Treasurer to leave these funds at LPL Financial for a 1-year term at a rate of 5.15% as of May 1, 2024.**

**Motion carried.**

**ITEMS PENDING/TABLED:** None

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR'S REPORT** – Written report submitted.

Mayor mentioned that it is Mental Health Month.

**MANAGER'S COMMENTS** – Written report submitted.

Bathrooms at Bieth Park are closed until further notice.

**CLERK'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENT:**

Cory Carpenter – Inquired on water flowing on Montague Street from the new parking lot.

**24-M-121**

**Motion by Eschenbacher, seconded by White to adjourn the meeting at 7:48 p.m.**

**Motion carried.**

Rita Papp  
City Clerk